

Sustainability Victoria



SV Procurement Activity Plan 2022-23

No.	Procurement name	Category	Project	Description	Estimated invitation to supply release date	Market approach (ITS/RFQ/RFT/EOI/SPC, open/selective)	International Agreement Covered	Comments	Point of contact	Group
1	RV - Supporting Victorian Councils Evaluation -Materials mapping	Research & evaluation	RV - Supporting Victorian Councils		2022/23	RFQ	No	Project delayed due to COVID, therefore evaluation procurement delayed til 2022/23.	Requestprocurement@sustainability.vic.gov.au	Regions & Partnerships
2	Recycling Victoria Infrastructure Plan building on IV analysis and integrating with SV data system	Consultancy (analysis & advice)	Recycling Victoria Infrastructure		TBC	RFQ	No	Delayed - legislation delayed - updated dates tbc	Requestprocurement@sustainability.vic.gov.au	Strategic Foresight & Research
3	Recycling Victoria Infrastructure Plan Cost Benefit analysis of options for key materials	Consultancy (analysis & advice)	RV - Infrastructure Planning		TBC	RFQ	No	Delayed - legislation delayed - updated dates tbc	Requestprocurement@sustainability.vic.gov.au	Strategic Foresight & Research
4	Recycling Victoria Infrastructure Plan Editing services	Professional Services	Recycling Victoria Infrastructure		TBC	RFQ	No	Delayed - legislation delayed - updated dates tbc	Requestprocurement@sustainability.vic.gov.au	Strategic Foresight & Research
5	Auditor to develop auditing protocols and conduct audits for asbestos transfer sites	Professional Services	Asbestos Disposal Management Plan		Jul-22	RFQ	No	Completed	Requestprocurement@sustainability.vic.gov.au	Regions & Partnerships
6	Training provider to develop and delivery training modules.	Professional Services	Asbestos Disposal Management Plan	Training provider to develop training modules to support development and operation of asbestos dispisal points.	Sep-23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Regions & Partnerships
7	Infrastructure expert to conduct site assessments for full network roll out	Professional Services	Asbestos Disposal Management Plan	Infrastructure expert provider to to conduct site assessments for full network roll out of potential asbestos dispisal points.	Jun-23	RFQ	No	TBC	Requestprocurement@sustainability.vic.gov.au	Regions & Partnerships
8	RV – Detox your Home Program	Professional Services	Household Collection Program		Jul-22	Tender	No	Completed	Requestprocurement@sustainability.vic.gov.au	Community Action
9	RV – Detox your Home Program	Professional Services	Household Collection Program		Oct-22	RFQ	No	Completed	Requestprocurement@sustainability.vic.gov.au	Community Action
10	RV - Waste Data New Data System Stage 2	IT, web and data management	Recycling Industry Support		Jun-22	eServices	No		Requestprocurement@sustainability.vic.gov.au	Strategic Foresight & Research
11	Multicultural community engagement	Marketing & Engagement	CE Education and Behaviour Change Program	Delivery of multicultural community engagement activities	Dec-22	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action
12	Program Evaluation and Social Research	Research & evaluation	CE Education and Behaviour Change Program	Delivery of multi-stage evaluation market research	Dec-22	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action

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13	RV - Supporting Victorian Councils - Capacity Building forum	Professional Services	RV - Supporting Victorian Councils	Delivery of on-line forum by circular economy expert.	Aug-22	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Regions & Partnerships
14	FY24 State Budget bid support	Professional Services	n/a - SV wide initiative	The work will include combination economic analysis and research to support business cases that need to be developed as part of the State budget bid process.	Oct-22	RFQ	No	The work will include combination economic analysis and research.	Requestprocurement@sustainability.vic.gov.au	People, Performance & Communications
15	Organics Market Adoption Research Program	Professional Services	MAP - Organics	Research into the barrier to update and use of recycled organic products.	June 2023- June 2024	RFQ	No	Likely to be multiple research projects and contracts under this program of work	Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
16	Program Evalution & Monitoring Framework	Professional Services	MAP - Organics	Engagement of consultant to set up M&E analysis for R&D -Organics projects	June 2023- June 2024	RFQ	No	To set up M&E framework from grant recipients	Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
17	Buy Recycled Event - Procurement Toolkit	Professional Services	RV - Recycled First	Engagement of consultant to present at council workshop on using SV's Sustainable Procurement Toolkit	Sept 22 - March 23	Selective	No	To developed toolkit and deliver workshop	Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
18	Sustainable Procurement Expertise	Professional Services	RV - Recycled First	Engagement of consultant to provide councils with 1:1 sustainable procurement expertise to embed sustainable procurement practices in council documentation	Oct - Dec 2022	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
19	Water Authority Research	Professional Services	APPP - Accelerating Public Procurement Program	Engagement of consultant to identify and analysie opportunities and barriers for the procurement of recycled products for infrastruction and landscapring projects by Victorian water authorities.	Sep-22	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure

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20	Buy Recycled Service Champion Program	Professional services, transport and catering	RV - Recycled First	Events delivered as part of Champion program to develop and upskill councils. Costs may include guest speakers, transport for site visits and event catering.	Oct 22 - June 23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
21	Buy Recycled Directory - long term strategy	Professional services	RV - Recycled First	Investigate and determine the approach for the long-term delivery of the Buy Recycled Directory, which may include commercialisation	Jun-23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
22	Buy Recycled Service - tool development	Professional services	RV - Recycled First	Development of additional sustainable procurement tools and resources to be housed on Buy Recycled Service website.	Mar-23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
23	Materials Market Research Part 1	Professional Services	MAP - Materials	Engagement of consultant to undertake a key research piece into the markets for recycled materials - scope TBC	Oct 22 - Dec 22	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
24	Materials Market Research Part 2	Professional Services	MAP - Materials	Engagement of consultant to undertake research piece into the markets for recycled materials - scope TBC	Jan 23 - June 23	RFQ	No	Potentially multiple research projects and contracts under this program of work	Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
25	Event management	Marketing & Engagement	CE Education and Behaviour Change Program	Management of public events	Nov-22	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action
26	Public Relations campaign delivery	Marketing & Engagement	CE Education and Behaviour Change Program	Management of public relations campaign activity	Nov-22	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action
27	Advertising procurement	Marketing & Engagement	CE Education and Behaviour Change Program	Advertising through MAMS agreement	Mar-23	MAMS	No		Requestprocurement@sustainability.vic.gov.au	Community Action
28	Creative production and translation services	Marketing & Engagement	CE Education and Behaviour Change Program	Production of design and creative for campaigns, translation of collateral	Nov-23	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action
29	Website development	Marketing & Engagement	CE Education and Behaviour Change Program	Design and build of campaign web products	Nov-23	Marketing Services	No	Not confirmed if going ahead yet	Requestprocurement@sustainability.vic.gov.au	Community Action

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30	Recovered spoil - State of the Market	Professional Services	Spoils Management Strategy (SMS) - Initiative 15	Engage a consultat to gather data and insights to produce a high-level state of the market report focussing on recovered spoil	Mar - July 23	RFQ	No	Likely to be a further research project and contracts under this program	Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure
31	7 star homes behavioural insights work	Professional Services	7 star homes	Engage the research services required to run the trial	Mar - June 23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Industry & Infrastructure (from April with the new structure)
32	ResourceSmart Schools 2024-26	Professional Services	ResourceSmart Schools	Delivery of the ResourceSmart Schools program to schools across Victoria	Feb-March 2024	RFT	No	Not yet confirmed and dependant on the sucessful budget bid in the 2023 State Budget including timeframe and funding amounts	Requestprocurement@sustainability.vic.gov.au	Community Action
33	PMO Strategy	Professional Services	PMO Strategy	Develop a PMO strategy	Apr-23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	RC and PMO
34	First Nations Engagement Strategy	Professional Services / Marketing & Engagement	CE Education and Behaviour Change Program	Engage a specialist agency to develop and deliver a First Nations engagement strategy for the Small Acts, Big Impact campaign	Jun-23	RFQ	No	Not confirmed if procurement is going ahead this financial year or next	Requestprocurement@sustainability.vic.gov.au	Community Action
35	Board Performance Assessment	Professional Services	Board	Administration of a Board Performance assessment and review	Jun-23	RFQ	No	Not yet confirmed and will likely commence next financial year - 30% of total cost due on commencement of project, 30% due on delivery of Board report and 40% due on completion.	Requestprocurement@sustainability.vic.gov.au	Office of the CEO
36	Board Governance review	Professional Services	Board	Full review and re-write of Board Governance documents - Charter, Operating manual, policies	May-23	RFQ	No	Review is underway (as at March 2023)	Requestprocurement@sustainability.vic.gov.au	Office of the CEO
37	ELT Strategic Offsite	Professional Services	Executive Leadership Team	Two day facilitated strategic workshop setting SV's 23/24 priorities aligned with growth areas and SV2030	Jul-23	RFQ	No		Requestprocurement@sustainability.vic.gov.au	Office of the CEO

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38	World Circular Economy Forum Helsinki		CEO	International Forum focusing on nature-positive future, showcasing global change makers and building the capacity to collaborate.	22-May			Circa	Requestprocurement@sustainability.vic.gov.au	Office of the CEO